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**From:** Caloggero, Dina (DPH)  
**Sent:** Thursday, October 30, 2003 3:10 PM  
**To:** Werner, Barbara (DPH); Peppe, Joseph (DPH); Borne, Alan (DPH); Nassif, Julianne (DPH); Salemi, Charles (DPH)  
**Cc:** Timperi, Ralph (DPH)  
**Subject:** FW: Resource EMail, et al

Please see Kim's e-mail below. Please review the attached list and get back to me if you or any of your programs are the users of any of these mailboxes. I also forwarded this to the Communicable Disease Bureau for their input as well. Thanks for your help....Dina

-----Original Message-----

**From:** Young, Kim (DPH)  
**Sent:** Wednesday, October 29, 2003 12:37 PM  
**To:** Caloggero, Dina (DPH)  
**Cc:** Cheung, Henry (DPH); [kevin.gillespie@umassmed.edu](mailto:kevin.gillespie@umassmed.edu); DPH-SLI-ESolomont  
**Subject:** Resource EMail, et al

Attached is a list of resource, training, program-specific, and other "non-human" mailboxes/email addresses in use by your bureau/location. As we migrate to MassMail, DPH/EHS will be charged for each of these mailboxes. The current charge for each mailbox (human and non) is \$8.85 per month per mailbox with a 50Mb limit. We can purchase extra space monthly up to a maximum of 150Mb and we are currently negotiating a smaller mailbox for users that do not require the 50Mb limit. We are hopeful to get a price of approximately \$6.00 per mailbox for a 35Mb limit. This is a long way from definite so we must plan on the higher price for now.

With that in mind, we ask that you please review this list with the appropriate staff and let me know, for each listed mailbox, whether you plan to keep, eliminate, or make other changes (e.g., combining two mailboxes into one, etc.). Although not of immediate concern, it might be advisable for you to start working with your respective staffs to get them working on reducing the size of their mailbox requirements. For most users, even a 35Mb limit is sufficient but for others five times that would take some discipline. We are attempting to get every user into at least the 50Mb limit. Learning to archive will be critical and setting up archives initially so they are located on servers that will keep them backed up requires the assistance of technical staff. Feel free to contact me to discuss this at your convenience.

Also, if your bureau is sponsoring public folders, you may want to examine these and evaluate whether their content could be hosted on healthnet. Healthnet is a "free" resource - we will incur chargebacks for public folder materials on email after we migrate to MassMail.

Thanks very much.

Kim Young  
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IT Services  
(617) 994-9805



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